



'A' Grade  
NAAC Re-Accredited  
(4th Cycle)

॥ अंतरी पेटव ज्ञानज्योत ॥  
**Kavayitri Bahinabai Chaudhari**  
**North Maharashtra University, Jalgaon**

**E-TENDER NOTICE**

K.B.C. N.M.U., Jalgaon invites tender for 1) E-tender documents for rate contract for Printing of Answer Books for the period of three years, 2) Supply & Installation of Interactive Smart Board, from Registered Printers/ Press to participate in the competitive bidding process. For the detailed tender documents, interested bidder should visit <https://mahatenders.gov.in> and [www.nmu.ac.in](http://www.nmu.ac.in) (Only for information).

The filled in tender must be submitted online on or before **28/01/2026 up to 17.00 hrs.** Any extension of tender, corrigendum or change in schedule will not be published in news paper, it will be published only at above mentioned website only.

Ref.:KBCNMU/7-A/ET/A.B.&S.B...../2026 (C.A. Ravindra Patil)  
Date :05/01/2026 Finance & Accounts Officer



॥ अंतरी पेटवू ज्ञानज्योत ॥  
कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगां  
Kavayitri Bahinabai Chaudhari North Maharashtra University,



### Board of Examinations and Evaluation

POST BOX NO.80, UMAVINAGAR,

**JALGAON- 425 001**

Tel.No. (0257) 2257302, 306 & 307

Fax No. (0257) 2258407

## E-TENDER DOCUMENT FOR RATE CONTRACT FOR SUPPLY OF PRINTING OF ANSWER BOOKS

(Rates Valid for Three years from the issue of first order)  
(Summer 2026 to Winter 2028)

**REF :- KBCNMU/7-A/ET/ANSWER BOOK PRINTING/28/2026**

**Date : 05/01/2026**

**FOR MORE DETAILS VISIT THE PORTAL OF**

<https://mahatenders.gov.in> / [www.nmu.ac.in](http://www.nmu.ac.in)

Total Pages 01 to 23

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## **Tender Schedule and Contact details**

Sr.N o.	Key Days of the tender	Start date & time	Closing date and time
01	Tender Release	05/01/2026 17.00 PM.	---
02	Tender documents downloading	06/01/2026 10.00 AM	28/01/2026 17.00 PM
03	Online Submission	06/01/2026 10.00 AM	28/01/2026 17.00 PM
04	Pre Bid Meeting	20/01/2026 Zoom Meeting ID- 86053881177 Timing 11.00 AM	Pass code- 980459
05	Technical Bid opening	02/02/2026 04.00 PM (if possible)	---

## **Contact below if any query to**

1	Mr.Sumit Katkar, For any information/difficulty Regarding online submission of tender	7745827385 7843024910
2	Examination Section -General Tender Enquiry	0257-2257302,306/307
3	Finance Dept. (Purchase Section)	0257-2257236,237



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कवयित्री बहिणाबाई चौधरी उत्तर महाराष्ट्र विद्यापीठ, जळगाव

Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon



**Board of Examinations and Evaluation**

## **E-TENDER DOCUMENT FOR RATE CONTRACT FOR SUPPLY OF PRINTING OF ANSWER BOOKS**

Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon invites tender for Supply of Printing of Answer Books for the period of three years from Registered Printers /press to participate in the competitive bidding process. For the detailed tender documents, interested bidder should visit <https://mahatenders.gov.in> and [www.nmu.ac.in](http://www.nmu.ac.in) (Only for Information).

The filled in tender must be submitted online on or before 28/01/2026 up to 17.00 PM Any extension of tender, corrigendum or change in schedule will be published only on above mentioned website only .

REF :- KBCNMU/7-A/ET/ANSWER BOOK /28/2026

Date : 05/01/2026

**Director  
Board of Examinations & Evaluation**

## D I S C L A I M E R

1. Detailed schedule for the various activities to be performed in e-tendering process by the Tenderer for quoting their offer is given in this Tender Document under “Tender Schedule”. Registered Printers /press should carefully note down the cut-off dates for carrying out each e-tendering process / activity.
2. Every effort is being made to keep the Website upto date and running smoothly 24 x 7 by the K.B.C.N.M.U. and the Service Provider. However, K.B.C.N.M.U. takes no responsibility, and will not be liable for, the website being temporarily unavailable due to any technical issue at any point of time.
3. The K.B.C.N.M.U. will not be liable or responsible for any damages or expenses arising from any difficulty, error, imperfection or inaccuracy with this Website. It includes all associated services, or due to such unavailability of the Website or any part thereof or any contents or any associated services.
4. Tenderers must follow the schedule of e-tendering process and get their activities of e-tendering processes done **well in advance** so as to avoid any inconvenience due to unforeseen technical problem if any.
5. K.B.C.N.M.U. will not be responsible for any incomplete activity of e-tendering process of the tenderer due to technical error/ failure of website and it cannot be challenged by way of appeal, arbitration and in the Court of Law. Manufacturer/ Distributors/ Authorized Dealers/ Service Provider **must get done all the e-tendering activities well in advance.**

## **Instructions for filling of E-Tender**

The Director,Board of Examinations and Evaluation, Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon invites E-Tender for rate contract of confidential Supply of Printing of Answer Books for the period of three year from the issue of first order. (Summer 2026 to Winter 2028) The details in this regard are given below.

1. **Procedure to submit the tender :** All eligible/ interested tenderer are required to be enrolled on portal <https://mahatenders.gov.in> before downloading tender documents and participate in e-tendering. The vendors should submit online tender in two bid system i.e. Technical Bid and Commercial/ Financial Bid BOQ **(BOQ Rate quoted inclusive of all taxes)**
2. **Technical Bid:** The technical bid shall contain the following documents. The Bidder must scan the documents and upload all these documents online with first page in technical bid Compulsorily. All the documents must be valid and self attested by the bidder Non-submission of following requested documents may lead to rejection of offers.
3. **Financial Bid :** The tendering authority will first open the Technical Bid documents of all bidders and after scrutinizing these documents will shortlist the Bidders who are eligible for Financial Bidding process. Otherwise the tender may be disqualified. Financial bid should be submitted online by vendor in the form of BOQ excel book given over [www.mahatender.gov.in](http://www.mahatender.gov.in), the supplier shall fill up the column of rate per thousand offered by the bidder.
4. **University reserves the right for change in the Quantity, may increase and decrease to be mentioned in Schedule. The University is not to bind to accept lowest tenders and reserve the right to accept/cancel any or all tenders without assigning any reasons thereof.**
5. Rate to be quoted should be mentioned item wise in Schedule (BOQ) by the bidder. Moreover the rate should not be quoted anywhere else in the tender sheet as well as in the blank pages.
6. The university reserves right to decide whether to open or not to open the commercial bid of the supplier and no objection of any supplier shall be entertained on any ground whatsoever it may be regarding this.
7. No bid shall be accepted without payment by online of earnest money deposit (EMD) and cost of tender.
8. The rate quoted in BOQ form should be inclusive of packing, freight, loading / unloading.
9. Printing of answer books for examination purpose are exempt from GST as per notification No.12/2017 amended by N.No.02/2028 and circulars issued by GST department from time to time
10. The rate should be offered for only the item as mentioned in the Schedule.
11. The rates quoted for the quantity other than specifications specified in the tender form shall not be considered for comparison of rate.

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## **-: Technical General Terms and Conditions of the tender :-**

- 1) The online tender is called from reputed Registered Printers / Press for rate contract of confidential Supply of Printing of Answer Book for the period of three years. (Summer 2026 to Winter 2028)
- 2) Bidder are, compulsory, required to submit all documents online as mentioned in Annexure-A. If bidder fails to do so, the financial bid of such bidder may not be considered / opened.
- 3) **Cost of Tender & Earnest Money Deposit :** Vendors are required to pay **Rs.25,000/- (Rs. Twenty Five Thousand only) and Rs.2,00,000/- (Rs. Two Lac only)** towards Tender Fee and EMD respectively through Net banking. (Tender fee Non-refundable & Amount of EMD Refundable) **Approximate Tender Amount Rs. 6.00 Crore**
- 4) Security Deposit : The successful tenderer to whom the supply / purchase order is given shall be required to deposit 5% amount of as total value of purchase order as Security deposit within 7 days from the date of the Tender issued for Rate Contract (RC). The security deposit will not carry any interest, and will be refunded after supply and successful completion of the contract. If the bidder fails to keep the security deposit, then the second lowest quoted bidder will be awarded the RC or the University with holds the total authority to take the necessary action.  
Cancellation of RC awarded: University reserves the right to cancel the RC in case the bidder fails to enter into agreement for RC and pay requisite Security Deposit and also supply printing material within the stipulated time given in the order. The University reserves the right to go for next lowest tenderer or other appropriate action will be taken.  
If due to the above mentioned reason, RC order is canceled, earnest money and or security deposit shall be forfeited and also the tender may be allotted to the next lowest tenderer or the university reserves the right to take any other appropriate decision including legal action against the bidder to whom RC was awarded.
- 5) The Bid E.M.D. will be forfeited :-
  - a) If the bidder withdraws his bid during the period of bid validity specified in the bid.
  - b) In case of successful bidder, if the bidder
    - i) Fails to sign the contract/ agreement in accordance with the terms of the tender documents.
    - ii) Fails to furnish required security deposit in accordance with the terms of tender document within the time frame specified by the client.
    - iii) Fails or refuses to honor his own quoted price for the printing.
- 6) The successful bidder is required to execute an agreement on Rs.500/- stamp paper regarding acceptance of RC. The agreement should be registered with notary. The same should be submitted along with security deposit. (As per Annexure-G)
- 7) Conditional tender shall not be accepted.
- 8) **Payment :** 100% payment shall ordinarily be made within 45 days after satisfactory completion of job. The payment will be made through RTGS/cheques only.
- 9) Completion Period: - The job should be completed within receipt of purchase order issue of 30 days from the date of receipt of final proof of Job from concerned department. If the bidder fails to supply printing material within the period prescribed for completion of work. The University will entitle to recover penalty as liquidated damages @ 5% of total value of invoice each week or parts thereof during which the delay of such stores delays subject to maximum limit of 20%.
- 10) The Printer shall pack and seal the answer book boxes as per requirements laid down by the University. Correct packing and supplying packing memo will be the entire responsibility of the Printer. Any mistake in packing detected at any stage shall attract penalty Clause No. 9
- 11) The quality of paper used and as per printing will be of high order and to the entire Satisfaction of the University. The instructions issued by the University from time to time will be carried out by the Printer strictly described.
- 12) The Printer shall be entirely responsible for printing the answer book in like manner with due regard to correctness as per order supplied by the University and as per specification given on page No. 9 & 10. In the event of any serious mistakes or deviation, resulting in discarding

the whole quantity or so involved and necessitating reprinting or issuing special instruction for corrections, the University shall be entitled to impose a penalty on the Printer up to twice the cost of order so involved, provided the mistake can be unquestionably attributed to the Printer.

- 13) Printer shall maintain absolute secrecy with regard to the answer book and under circumstances divulge to an unauthorized person the fact that these answer book are printed by him/them.
- 14) On completion of the semester / event wise supply of the answer books for particular examination, the printer shall submit the final bill of the printing material supplied. The total bill of the printing will be paid with statutory deduction s as far as possible within one month after submission of bill.
- 15) The Printer shall use. **biodegradable paper packets**
- 16) Answer book Printing as per specified sample of university.
- 17) The university reserves right to schedule site visit for verification.
- 18) The time management and exam schedule shall be strictly followed.
- 19) The answer books are the confidential document of the University. The firm shall be completely responsible for maintaining the secrecy of answer book.

**Acknowledgement and Acceptance of agreement:**

- 20) This agreement constitutes an offer from the university and is expressly limited to the Terms and Conditions contained herein. The Terms and Conditions of the agreement are those that apply to the printing of answer books.
- 21) The firm/organization should have experience of printing of answer Books of at least 5 years.
- 22) Tender offer must be valid for a period of minimum **120** days from the date of opening of commercial / Financial bid. Any offer failing short of the validity period is liable for rejection.
- 23) Only Online Tender submitted through Government of Maharashtra portal for e-porcurement will be considered (<https://mahatenders.gov.in>)
- 24) Settlement of Disputes : Any dispute arising in relation to or in connection with this Agreement between the parties shall be resolved by mutual negotiations. In case of any unresolved dispute, the parties shall refer the said dispute for arbitration, to the sole arbitrator appointed by the Vice-Chancellor of the University and the decision of the arbitrator shall be final and binding on both the parties. The provisions of Arbitration and Conciliation Act, 1996 shall apply to such arbitration.
- 25) Offer should be complete in all respect. Incomplete offers would not be entertained.
- 26) Designing and Art work will be the responsibility of the vendor No extra charges will be paid for designing and Art work.
- 26) The successful bidder should submit a printed original bill with GST mentioning the University's GST NO.27AAAJN0465A1ZL while submitting the payment , proof of payment of the GST amount in the bill will be required to be submitted to the government the payment will be made after 45 days recommendation of concern department (If required technical committee) regarding the satisfactory performance of work.
- 27) **The amount of statutory applicable deductions (i.e. T.D.S. &G.S.T. TDS etc.) will be directly deducted from bills while making payments.**
- 28) Samples of papers must be submitted physically immediately after online submission of tender. The details of GSM, type/make of paper must be mentioned on each sample with stamp and Signature of vendor. Along with the paper samples the bidder/tenderer should also submit minimum 05 copies of Answer Book of each type (36, 28,20 & 4 pages) as per the samples shown by the University.
- 29) Before taking the jobs for final printing, the proofs of job must be checked and okayed by concerned department.

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Sr.No .	List of Documents All the documents should be attested by or self attested.
2.1	Forwarding letter
2.2	Certificate of incorporation of company issued under the company act or by any other competent authority in case of proprietary / partnership firm etc.
2.3	GST Registration Certificate
2.4	GST Clearance Certificate latest GST paid Challan.
2.5	PAN copy
2.6	Scan copy of Power of Attorney. –Valid power of attorney issued by the board of directors specifically for this bid in the name of authorized signatory
2.7	Solvency Certificate of minimum Rs. 1 Cr.
2.8	The Bidder shall have experience in printing and supply of Printing of Answer books of 40 Lakh copies for one examination to at-least one board /University during the last 3 years as on the date of submission of the bid in a single order. – & List of clients mentioning the name, Landline. No. / Mobile No. of the clients. Photocopies of supply Work orders/ Agreement and experience certificate work completion certificate mentioning experience in printing and supply of Answer books.
2.9	Copy of Authority letter from leading manufacturer whose paper is going to be used by the bidder for printing of Answer booklet. Authority letter is required to be on letter head of the manufacturer.
2.10	Scan copy of List of Machinery available with printer alongwith document – Self Declaration regarding list of Machinery exclusively used for this tender work. Detailed brochure of the company /press including other details as asked.
2.11	Scan Copy of RBI /IBA approved security printers registration certificate.
2.12	Additional document if any e.g valid ISO certification for quality management and information security management such <b>ISO 9001:2008/2015</b> and or <b>ISO 27001:2013 - CMM Level-3</b> , Certified copies should be attached. (Valid)
2.13	Copies of Income tax return filed during last three financial years. (F.Y.- 2022-23, 2023-24, 2024-25)
2.14	Information of the bidder (The same should be submitted on letter head of bidder) (Annexure –A)
2.15	Proof of average annual turnover of your company / press should be at least 5 crores annual in the last three financial year. (On letter head of CA with UDIN) (Annexure -B)
2.16	An affidavit that the bidder has never been blacklisted by any government department / government under taking /any other agency . (Annexure - C)
2.17	Criteria of Evaluation of tender (Annexure - D)
2.18	Bidder's Declaration on letter head (Annexure - E)
2.19	Receipts of payment Cost of tender and earnest money deposit paid through Internet Banking
2.20	Audited balance sheet & profit & Loss account of the company / firm duly audited by Chartered Accountant for last three financial years. (F.Y.-2022-23, 2023-24, 2024-25)
2.21	Five Samples copy of Answer books with OMR-Cum-unique Barcode from the same paper to be submitted at the time of technical bid opening.
2.22	Full set of tender documents with seal and signature of bidder or his authorized representative on each page of the tender. Serial wise Page No. must be uploaded & Full set of tender document should be Compulsory uploaded.

(All above document upload the bidder seal & Sign)

## **SPECIFICATION**

Specification for the

1. OMR Cum Bar Coded 36 Pages Answerbooks
2. OMR Cum Bar Coded 28 Pages Answerbooks
3. OMR Cum Bar Coded 20 Pages Answerbooks
4. **Practical Answer Books 4 Pages**

<b>Sr. No.</b>	<b>Printing Specification</b>	<b>Pages</b>	<b>Size</b>	<b>Quantity (Approximate )</b>	<b>Quality of Paper</b>
<b>1</b>	OMR Cum Bar Coded 36 pages Cover Page two color: Magenta & Black. Inner pages in single color with Water mark. Second page will have Instructions for Students in English/Marathi. Each page will have single sequential Barcode. Answer Book should be stitched neatly as per sample.	<b>36</b>	A-4 Size	<b>12,00,000 (Packing for each Bundle 250 Answer book)</b>	Cover & Last page 80 GSM Maplitho Paper of 'A' Grade Paper. Inner pages 60 GSM white Maplitho of 'A' Grade <b>(Biodegradable Paper)</b>
<b>2</b>	OMR Cum Bar Coded 28 pages Cover Page two color: Orange & Black. Inner pages in single color with Water mark. Second page will have Instructions for Students in English/Marathi. Each page will have single sequential Barcode , Every Answer BOOK needs to be stitched neatly,As per sample	<b>28</b>	A-4 Size	<b>24,00,000 (Packing for each Bundle 300 Answer book)</b>	Cover & Last page 80 GSM Maplitho Paper of 'A' Grade Paper. Inner pages 60 GSM white Maplitho of 'A' Grade <b>(Biodegradable Paper)</b>
<b>3</b>	OMR Cum Bar Coded 20 pages Cover Page color: Black Inner pages in single color with Water mark. Second page will have Instructions for Students in English/Marathi. Each page will have single sequential Barcode Every Answer BOOK needs to be stitched neatly, As per sample	<b>20</b>	A-4 Size	<b>18,00,000 (Packing for each Bundle 400 Answer book)</b>	Cover & Last page 80 GSM Maplitho Paper of 'A' Grade Paper. Inner pages 60 GSM white Maplitho of 'A' Grade <b>(Biodegradable Paper)</b>
<b>4</b>	Practical Answer books	<b>04</b>	A-4 Size	<b>12,00,000 (Packing for each Bundle 2000 Answer book)</b>	70 GSM Maplitho Paper <b>(Biodegradable Paper)</b>

### **(Quantity mentioned in table for three years)**

Note :- For every event the quantity for each serial no. may vary.

Instruction :-

1. Cover and back page of the Answer Book should be 80 GSM Maplitho paper.
2. Cover will be printed in two colors: (36 & 28 & 20 Specification chart) Pages wise with 6 barcodes having following specifications:
  - Part I: Main Slip – 2 Barcodes: height minimum 8 mm x width 45 mm.
  - Part II: Marks Slip – 2 Barcodes: 1 Barcode of height min. 8 mm x width 45 mm  
2<sup>nd</sup> Barcode of height min. 18 mm x width 45 mm.
  - Part III: Code Slip – 2 Barcodes: 1 Barcode of height min. 8 mm x width 45 mm  
2<sup>nd</sup> Barcode of height min. 18 mm x width 45 mm.
3. Unique identification number printed using proprietary copyrighted encrypted machine-readable graphic font on the Cover page.
4. Size of the Answer Books A-4 Size
5. Instruction in English and Marathi should be printed on back side of cover page.
6. Serial number should be printed as per instructions given by Examination Department of the University.
7. Left margin, number of lines, page numbers, security features & other printing contents should be finalized at the time of proof checking.
8. Cover and back page should be printed by perfect fixat ion point and smooth line micro-

perforation.

- Inner pages of the Answer Book should be **60 & 80 GSM**, from reputed mill, White paper as per IS 1848 : 2018 standards for Writing and Printing Paper.

Technical Specification of Paper to be used for Answer books

60 GSM Cream wave paper

No.	Parameter	Specification
1	Basis wt in g/m <sup>2</sup> as average	= 2.5% of specified GSM
2	Brightness in %	Min.85%
3	Opacity in%	Min.88%
4	One minute cobb	Max.25

- Inner pages will be printed with single sequential Barcodes.
- Supply will be made in phases as per University requirement.
- Laser Barcode Print (Font- code 128)
- The printing of Barcode should be done on laser printer. The printing should be sharp, straight, correct and of superior quality. Original and genuine toners should be used for printing of Barcodes. Make sure that refilled toner is not used for printing of Barcodes. Ink of the Barcode should not get removed while handling the Answer Books **For printing of Barcodes, the company should be in contract with the Manufacturing Company (of Laser Printer) on per print basis.**
- All inner pages will be cross-ruled printed and must be stitched with thread (minimum 30 stitches) by Industrial Sewing Machine.
- Micro perforation tearing quality should be accurate.
- Bidder should use paper as per quality parameters of IS 1848:2018 manufactured by leading paper manufacturers/ paper mills in India including but not limited to BILT, Andhra paper mills, ITC, TNPL, West coast mills, Delta, Satia.
- The bidder should have been approved by RBI /IBA approved as security printers.
- Answer Book should be printed after final proof verified by Examination Section.

**Quantity may be vary by 10% ± as per the need.**

- Design of the Bar Coded cum OMR Answer Books/Supplement shall be given by the tendering authority (All alternate pages of Answer books shall have unique Bar Code)
- The different type of ink colors (Magenta, Orange Black & Black) shall be used for the OMR type front page. However, the quantity of Answer Books for different color will be provided later.
- The tenderer must submit authorization certificate received from Paper Mill for supply of paper which is to be used for this tender Number**
- During contract period of work order shall be given for above Qty. for each sem. / exam. /event.

**Packing:** Answer Books should be packed in bundles as per Serial Numbers in ascending order. The bundles should be first neatly covered with blank paper from all sides then strapped with 12 mm high capacity strapping belt from all sides. These bundles then packed in 3 ply A grade corrugated boxes. These boxes are then sealed with industrial grade adhesive tape from all sides. The boxes should be well labeled with color coded stickers with the details such as; University logo, Box No., No. of Pages of Answer Book, Start Number of Answer Book serial and end number of the Answer Book serial, etc.

**Transportation:** All the boxes should be loaded serially in the delivery trucks so the boxes could be unloaded serially.

**Annexure –A**

**Information of the Bidder**

<b>Sr. No.</b>	<b>Particular</b>	
1	Name of the Printer / Press	
2	Registered office Address, Telephone & Mobile No., and E-mail ID	
3	Correspondence / Contact Address. Details of contact person Name, Designation, Address, Mobile No & E-mail ID., PAN, Adhar, Valid Power of Attorney to reprehensive the firm	
4	Type of the Organization /(Proprietary / Partnership/ Pvt. Ltd./PSU/Govt./Public Ltd) certified copy in respect of registration must be enclosed	
5	Year of establishment and Experience in business (In number of years)	
6	Annual Turnover 2022-23 2023-24 2024-25 Average (Certified copies of Annual Statement of Accounts i.e. Balance sheet with UDIN of CA & Profit Loss Account must be uploading)	
8	GST Registration No..	
9	PAN No.	
10	Details of Bank – Name of Bank Name of Bank Account Type of Account Account Number IFSC Code MICR Code	
11	Capacity in which the bidder has signed the bid	

All attached document must be self attested by person notified in 3 above

**Signature & Seal of the Tenderer**

**Annexure –B**

**(On Letter head of CA)**

**Certificate of Annual Turn Over**

Sr. No.	Financial year	Annual turnover (In Crore)
1	2022-23	
2	2023-24	
3	2024-25	
Average :		

Seal & Signature of the  
Chartered Accountants  
With UDIN

Seal & Signature of the  
bidder / authorized representative

## **Annexure -C**

### **DECLARATION REGARDING BLACKLISTING / DEBARRING FOR TAKING PART IN TENDER.**

**(To be executed & attested by Public Notary / Executive Magistrate on Rs. 500/- non judicial Stamp paper by the bidder)**

I / We \_\_\_\_\_ reputed printers hereby declare that the firm/company namely M/s. \_\_\_\_\_ has not been blacklisted or debarred in the past by Union / State Government or by any other organization from taking part in tenders in India.

Or

I / We \_\_\_\_\_ reputed printers hereby declare that the Firm /company namely M/s. \_\_\_\_\_ was blacklisted or debarred by Union / State Government or any Organization from taking part in tenders for a period of \_\_\_\_\_ years w.e.f. \_\_\_\_\_ to \_\_\_\_\_. The period is over on \_\_\_\_\_ and now the firm/company is entitled to take part in tenders. In case the above information found false I / we are fully aware that the tender/ contract will be rejected/cancelled by University and EMD / SD shall be forfeited. In addition to the above University will not be responsible to pay the bills for any completed / partially completed work.

#### **DEPONENT**

Name \_\_\_\_\_

Address \_\_\_\_\_

Attested:

(Public Notary / Executive Magistrate)

**(Annexure-D)**

### **Criteria for Evaluation of Tender**

#### **Overall bid Evaluation procedure**

- a) A three-stage evaluation procedure will be adopted for evaluation of proposals
  - 1. Pre- qualification Evaluation,
  - 2. Technical Evaluation and
  - 3. Commercial/ Financial Evaluation.
- b) Pursuant to the pre-qualification criterion, bidders who are qualified as per pre-qualification criteria will be short-listed for technical presentation to the Committee on the approach methodology to implement the project as per scope of work.
- c) University / committee will assign points (quality of services score) to the bidder who qualified in Pre-qualification stage based on the technical evaluation criterion mentioned in the bid document.
- d) Bidders who will secure **80** marks or above in Technical evaluation stage will be qualified to open the commercial bids.

#### **Bid Evaluation Committee :**

The bid evaluation committee constituted by the University shall evaluate the bids. The decision of the bid evaluation committee in the evaluation of the Technical and Commercial bids shall be final.

#### **A) Technical Evaluation :**

##### **Pre - qualification bid documentation shall be evaluated as under:-**

- The evaluation committee will check if the Vendor has deposited the EMD along with the Technical Proposal and the same are found to be in order.
- The documentation furnished by the Vendor will be examined *prima facie* to see if the Vendor's capacity, skill base and other Vendor attributes as claimed therein are consistent with the needs of this project.
- University may ask Vendor(s) for additional information, and/or arrange discussions with their professional, technical faculties to verify claims made in bid documentation. If the Vendor fails to submit the additional supporting documents, the bid shall be rejected.
- Commercial bid of only those vendors who were found technically eligible will be opened.

**B) Commercial Evaluation :**

The Price Score of the Vendor will be determined by the Committee, which will be used for overall evaluation.

**C) Overall Score formula :**

Evaluation criteria proposed to be adopted will be Quality cum Cost Based System (QCBS) where Technical Bid Score will get a weight age of 70% and Commercial Bid Score a weight age of 30%. The Vendor would be technically evaluated out of 100 marks. All the Vendors who secure overall minimum of 75% (75 Marks out of 100 across all the components together) will be considered as technically qualified. Final score of all Vendors will be calculated on the basis of the following formula:

$$Fs = (0.70 \times (Ts/100)) + 0.3 \times (Cmin/Cb) \times 100$$

Where

Fs= Overall score of Vendor under consideration.

Ts= Technical Score for the Vendor under consideration out of 100

Cb= Financial Bid Value for the Vendor under consideration

Cmin= Lowest financial bid value (Cb) among the financial proposals under consideration

**The Vendor with highest Fs (overall score), will be awarded work.**

**1) Contract Finalization and Award Criteria :-****Issuance of LoI**

University shall notify the selected Vendor, through a Letter of Intent (LoI), that its bid has been accepted. The letter of intent will be accompanied by the proforma for contract, incorporating all agreements between the parties.

**Signing of Contract**

Within 7 days of receipt of the LoI, the successful Vendor shall sign the contract and return it to the University. The selected Vendor will initiate the execution of the work as specified in the agreement.

**2) Disclaimer : -**

All information contained in this Tender have provided is in the good interest and faith. This is neither an agreement and nor an offer/ invitation to enter into an agreement of any kind with any party.

Though adequate care has been taken in the presentation of this TENDER document, the interested Vendors shall satisfy themselves that the document is complete in all respects. The information published in this document is not intended to be exhaustive. Interested Vendors are required to make their own enquiries and assumptions wherever required.

In case there are less than three valid bids the University reserves the right to award the contract from within the shortlisted vendors. Examination dates cannot be altered hence University reserves the right to award the contract to the most eligible vendor. Intimation of discrepancy, if any, should be given to the specified office immediately. If no intimation is received by this office by the date mentioned in the document, it shall be deemed that the TENDER document is complete in all respects and firms submitting their bids are satisfied that the TENDER document is complete in all respects.

University reserves the right to reject any or all of the applications submitted in response to this TENDER document at any stage without assigning any reason whatsoever. University also reserves the right to withhold or withdraw the process at any stage with intimation to all who have submitted their bids in response to this TENDER. University reserves the right to change/ modify/ amend any or all of the provisions of this TENDER document without assigning any reason. Any such change would be communicated to the Vendors by posting it on the website of the University.

Vendor must follow the time table of e-Tendering process and get their activities of e-Tendering processes done well in advance so as to avoid any inconvenience due to unforeseen technical problem if any.

University shall not be responsible for any incomplete activity of e-Tendering process of the Vendor due to technical error/failure of web site and it challenged by way of appeal, arbitration and in the Court of Law. Vendor must get done all the e-Tendering activities well in advance.

## Criteria for Technical Evaluation of Tender (Supply of Printing of Answer books )

Sr. No	Criteria	Valid Supporting Documents/Information to be submitted as criteria Validation with Technical proposal	Total Marks	Allotment of Marks
<b>01</b>	Average Turnover of the company /firm should be 25 Crore for the last Three years (financial year)	CA certificate and audit reports to be submitted	<b>10</b>	Avg. turnover Above 25 Crore - 10 marks  Avg. turnover less than 25 Crore - 5 Marks
<b>02</b>	The Bidder Must have RBI IBA Certified printer or The Bidder/Printer must have registered and recognized/authorized as security /confidential printer with Govt. of Maharashtra, Central Govt. or have worked with Universities/boards for confidential printing successfully.	1. Own RBI/IBA printing Facility  2. Registered and recognized/authorized as security / confidential printer with Govt. of Maharashtra, Central Govt. or have worked with Universities/boards for confidential printing successfully.	<b>20</b>	20 Marks RBI/IBA  10 Marks - Non RBI/IBA
<b>03</b>	The Vendor should have ISO 9001:2008/2015, ISO 27001: 2013, CMM Level-3	Self-attested Copies of Certificates	<b>15</b>	ISO 9001:2008/2015, ISO 27001: 2013 & CMM level -3 : Each 05 Marks
<b>04</b>	Production capacity of printing press minimum 03 lakh answer sheet per day	More than or equal to 03 lakh Answer sheet per day  Less than 03 lakh Answer sheet per day	<b>10</b>	10 Marks  05 Marks
<b>05</b>	Vendor's should have Printing of Answer books in central or State Govt. Education Depts./ UGC recognized Universities /Private Universities/Boards/ Educational Institutions in India during the last three year.	Copy of Experience Certificate/Work done Certificate from the concerned central or State Govt. Education Depts./ UGC recognized Universities/private Universities / Boards/Educational Institutions in India	<b>15</b>	1) Single work order for more than 50,00,000 for Printing and Supply of Answer Booklets for consecutive last 3 years - 15 Marks  2) Less than 50,00,000 single work order for Printing and Supply of Answer booklets for the last 3 years -10 Marks
<b>06</b>	Supply of Answer books work for at least 3 years upto the date of publishing Tender.	Work order from all University/Institution/ Board / Government Dept.	<b>10</b>	1) below 3 years : 0 Marks 2) 3 years More : 10 Marks

07	Methodology and process for overall implementation of project /presentation in the form of color printout should be submitted along with the bid. The bidder shall be evaluated on the following aspects. Technical presentation including understanding of scope of work capabilities, infrastructure and capacity) Bidders profile Demonstration of relevant samples etc.	Technical presentation	20	20 Marks
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**Note: Self Certified copies of Supporting Documents/Information including Printing, supply of Answer books for technical evaluation are mandatory and should be mentioned in the covering letter with the page numbers of these documents indicated**

**Annexure – E**

**List of Clients**

<b>Sr. No.</b>	<b>Name and Address of Clients</b>	<b>Contact Number</b>	<b>work order/s &amp; Date from University /Institution/Board/ Government Department</b>	<b>Exam conducted for Number of Students and Number of Answer Books</b>

**Note :** The above information should be submitted on letter head of the bidder.

**Date :** /01/2026

**Name, Signature and  
Seal of the bidder**

**(Bidder's Declaration On Letter Head)**

**Annexure-F**

**Bidder's Declaration**

**E-TENDER DOCUMENT FOR RATE  
CONTRACT FOR SUPPLY OF SUPPLY OF PRINTING  
ANSWER BOOKS**

**(Three Years from the issue of first order )**

**REF :- KBCNMU/7-A/ET/ANSWER BOOK /28/2026**

**Date : 05/01/2026**

I hereby certify that I have gone through all the information and terms and conditions stipulated in the tender document and hereby confirm to abide by the same. I also hereby certify that the rates quoted in financial/ commercial bid (BOQ) are not more than the rate charged to any other Institution/ Department / Organization.

Signature : -----

Name of signatory : -----

**Seal of the bidder**

**Sample copy of Agreement Rs.200/- Stamp Paper.**

**Subject :-Agreement for the E-Tender Document for Supply Printing of Answer Books**

1. This agreement made on the ----- day of ----- 2026 between KBCNMU, Jalgaon (hereinafter called “the purchaser”) of the one part and M/s.----- ----- (hereinafter called “the supplier”) of the other part.  
Whereas the approved supplier has agreed with the purchaser to supply ----- ----- (hereinafter called “the item”) in the purchase order No.----- dated / /2026 as per the prices mentioned their in.
2. In ( ) the purchaser to the supplier as hereinafter mentioned the supplier here by----- the supplier to supply of Printing of Answer Books.
3. The purchaser hereby convenants to pay the supplier in considerations of the supply of item required for the contract prices as may become payable under the provision of the contract at the time and in the manner prescribed by the contract.
4. The rate ((inclusve of all taxes) of item mentioned in purchase order No. ----- and date / /2026 will be valid for further ----- days for the supply of item mentioned in Sr. No. ----- to the purchaser.
5. Delivery of item will be within ----- weeks from the date of receipt of purchase order. If the suppliers fails to deliver to University within the allotted delivery period as specified above the purchaser may procure goods or services similar to those un-delivered upon such terms and in such manner as it deems appropriate, from other firm and the supplier will be liable to the purchase for excess cost, if any.
6. Payment will be made within 45 days after supply, satisfactory installation or demonstration and submission of performance security along with an agreement.
7. Warranty : All the item supplied under this rate contract will have warranty for ----- years from the date of satisfactory demonstration /installation.
8. Any deviation from the Terms and conditions mentioned above will imply disqualifications for the firm.
9. All sort of legal dispute are subject in jalgaon Jurisdiction Only.

10. All other terms and conditions given in the tender will be form the part of this agreement.
11. All dispute arising out of this agreement and all question relating to the interpretation of this Agreement shall be decided by KBCNMU, Jalgaon and the decision of the K.B.C.N.M.U., Jalgaon in this regard shall be final.

In witness whereof of parties thereto have set their hand on the -----day of -----  
----2026.

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Signature

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Signautre of Authroized Signatory

Authorized signatory of K.B.C.N.M.U.,Jalgaon.

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Place : \_\_\_\_\_

Name of firm Seal.

Wintess No. 1

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Wintess No.2

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